



Starlinger is a pioneer for machines and process technology in the international circular economy for plastic packaging solutions. We are convinced of our mission, we accept professional and personal challenges and believe in the quality, necessity and positive impact of our work. Our innovative achievements give us security and stability for further great ideas and the opportunity to make our company fit for the future.

To strengthen our team in Weissenbach an der Triesting we are looking for

Clerk CSC (m/f/d)

Your Contribution

As a clerk in the Customer Service Center, you are the reliable anchor point that manages the spare parts delivery process efficiently and effectively. With your organizational skills and attention to detail, you ensure that our customers receive the right spare parts at the right

That's what your role is all about

- You will accompany the process of ordering spare parts from the customer's request to delivery and invoicing.
- During the process, you will remain in constant contact with the respective customer or the responsible Area Service Manager in your service area.
- If necessary, you will obtain quotes from carriers and calculate the transportation costs.

time. Your ability to manage complex inventory data and coordinate deliveries will ensure customer satisfaction and contribute to the success of our business. Join a dedicated team in Weissenbach/Triesting that takes pride in laying the foundation for our customers' smooth operations.

- In cooperation with the technical support team, you prepare a customized offer for your customer.
- Once the order has been placed, you send the order confirmation to our customers and schedule the final order in the relevant systems, which is then forwarded to Purchasing or Production.
- Once we have received the relevant spare part, you will approve the packaging, prepare the invoice and packing lists and inform our customer.

You can utilise these skills

- Completed commercial training (apprenticeship, HAS, HAK)
- Very good knowledge of English
- Confidence in dealing with numbers
- Basic knowledge of MS Office (Word, Excel)
- Structured and organized approach, as well as a willingness to make decisions and enjoy learning something new every day.

We can prepare this offer for you

- A varied position in an international company, in an interesting, rapidly growing and innovative field
- A committed and dynamic team
- Company events
- Participation in the company's success
- Home office option (currently one day/week)
- Flexible working hours

For legal reasons, we would like to point out that the minimum salary according to the collective agreement is EUR 2,947.89 gross/month and that there is a willingness to overpay depending on qualifications and previous experience.

Become part of our team and shape the future together with us!

Apply now

 Über WhatsApp bewerben

Contact



Learn more about us: www.starlinger.com